



FREQUENTLY ASKED QUESTIONS

MAILING ADDRESS:

XCL RESOURCES
 ATTN: ACCOUNTING OR OWNER RELATIONS
 600 N SHEPHERD DR SUITE 390
 HOUSTON TX 77007
 PHONE: 346-335-1081

WEBSITE: <https://www.xclresources.com/royalty-owners>
 Owner Relations Email – ownerrelations@xclresources.com
 JIB Accounting Email: jib@xclresources.com
 Revenue & Production Accounting Email: revenue@xclresources.com

EnergyLink www.energylink.com

View JIB Statements & Revenue Statements, Direct Deposit Sign Up/Changes and Change of Address. Instructions to enroll can be found on the cover letter with your royalty payment or JIB statement.

ACCOUNTING & PAYMENTS:

When are 1099s mailed or how can I obtain a correction to my 1099?	1099s are mailed annually by January 31 st . Send email request with owner number for corrections to revenue@xclresources.com
How can I access my JIB statement?	You can view an electronic copy of your JIB statement by becoming a registered user of EnergyLink. www.energylink.com
Questions regarding Joint Interest Billing?	Contact our JIB Team by email jib@xclresources.com
When is revenue distributed?	Revenue is distributed the 30 th of each month. Checks are mailed through USPS. Please allow up to 14 days to receive your check. Direct deposit of your revenue payment is the preferred and fastest method.
What is XCL minimum royalty payment?	\$100 for Utah and \$50 for North Dakota. If you wish to change the minimum amount, submit a written request with owner number by mail or email ownerrelations@xclresources.com
I lost my check or need to have a check voided?	You can mail a request with the original check to the above address or send an email request to ownerrelations@xclresources.com .
How long can I cash my check or what is XCL's stale-date?	Checks are automatically voided 6 months after being issued if not cashed.



<p>Is Direct Deposit available?</p>	<p>Yes, you can sign up by completing the Direct Deposit Form. A voided check or a letter from the bank is required. You can return by mail or email ownerrelations@xclresources.com.</p> <ul style="list-style-type: none"> • If you are a registered user of EnergyLink (www.energylink.com), you can complete the enrollment online. One check must be issued to enroll online.
<p>How long does it take for direct deposit to be set up?</p>	<p>Allow up to 60 days for processing. You may receive a call from EAG Services (3rd party vendor) to validate your information. You will continue to receive checks until the setup is complete.</p>
<p>I need to update my ACH/Direct Deposit</p>	<p>Complete the Direct Deposit Form</p> <ul style="list-style-type: none"> • You can return by mail or email to ownerrelations@xclresources.com • If you are a registered user of EnergyLink, www.energylink.com, you can complete the changed online. • EAG Services (3rd party vendor) may contact you to validate our information.
<p>Is a W-9 required to be paid?</p>	<p>Yes, please complete a W9 to be set up as a payee. Return the completed, sign W9 by mail or email ownerrelations@xclresources.com.</p>
<p>How can I view my revenue statements?</p>	<p>You can become a registered user of EnergyLink (www.energylink.com) to view your statements. Additional questions regarding the statement, you can send a request with your owner number to revenue@xclresources.com.</p>
<p>Why is my check lower this month?</p>	<p>Many factors can affect your payment including well is shut in, production decline, PPA (prior period adjustments), price decline, market conditions, etc. Email revenue@xclresources.com for additional questions.</p>
<p>Why is someone with the same interest being paid differently than me?</p>	<p>Ownership may not be equal, different royalty rates, or an owner may have acquired additional ownership. Email ownerrelations@xclresources.com for additional questions.</p>
<p>What if I have specific questions regarding production or need further information on the check details?</p>	<p>Send email request with owner number to revenue@xclresources.com.</p>
<p>Where can I review the status of a well?</p>	<p>Visit the Division of Utah Oil & Gas https://oilgas.ogm.utah.gov/oilgasweb/</p>

DIVISION ORDERS	
How do I change my address:	<p>All change of address requires a <u>written</u> request. You can complete the Change of Address form and return the signed form by mail or email to ownerrelations@xclresource.com</p> <ul style="list-style-type: none"> Registered users of EnergyLink (www.energylink.com) can submit change of address online If you are signing the division order, you can reflect the correct address on the signed division order
How do I locate my owner number?	<ul style="list-style-type: none"> Division order Check stub 1099
What is a division order?	<p>A division order is a document that shows your decimal interest, interest type in a well, well name, property location of well, your owner information and if applicable, any title requirements. Division orders are sent once a well has reached first sales and proceeds are being distributed. A division order can also be sent when a transfer of interest occurs or a change to your interest. You should keep a copy for your records and return a signed copy by mail or email to ownerrelations@xclresources.com</p>
Do I need to sign the division order? Does it need to be notarized?	<p>Yes, please sign the division order and return to XCL by mail or email to ownerrelations@xclresources.com. The division order does not require notarization. If your address is not correct, please correct on the signed division order.</p>
What if find a discrepancy in my interest?	<p>Email ownerrelations@xclresources.com or call with your owner number and provide details of the discrepancy.</p>
Why am I in suspense and not receiving revenue?	<p>Payments may be suspended for multiple reasons including missing Tax ID, inadequate address, notice of death, outstanding title requirements requiring further documentation to confirm ownership. To inquire on the suspense reason, send request with owner number to ownerrelations@xclresources.com</p>
How do I submit curative documents?	<p>Send the document including your owner number by mail or email ownerrelations@xclresources.com.</p>
How do I notify owner is deceased?	<p>Notify by mail or email ownerrelations@xclresources.com. Please include a copy of the death certificate and owner number.</p>
How do I notify XCL of an ownership change?	<p>Notify by mail or email ownerrelations@xclresources.com with the required documents (recorded copy of the deed or conveyance, trust documents, etc) and include your owner number. All documents must be file of record in the county where the property is located.</p>
How do I change my name?	<p>You can complete the Name Change/Change of Address form and send by mail or email ownerrelations@xclresources.com. Individuals need to submit a copy of marriage certificate or divorce decree. Companies will need to submit certificate of name change or certificate of merger.</p>



Owner is now deceased. How can I change ownership?	Notify by mail or email ownerrelations@xclresources.com a copy of the Final Probate Proceedings or Order Determining Heirs will be required to distribute to heirs and recorded in the county where the lands are located. Contact our office if an Affidavit of Heirship is acceptable to distribute to heirs. For interest held in a joint tenancy or life estate, a death certificate is required along with a recorded Affidavit of Severing Joint Tenancy or Affidavit Terminating Life Estate
How do I sell my minerals to XCL or receive an offer?	Contact Pax Marrs with XCL Land by phone 435-219-6343 or email pax@xclresources.com

This is to be used for information purposes only. All information provided to XCL is subject to validation and approval. Additional information may be requested.